

**Position Title: Assistant Consultant, London**

## Curious, Analytical, Flexible, Enthusiastic

If these words describe you, we'd like to hear from you.

We're looking for someone who can bring all these attributes to help us **redefine workplace(s)** by creating high-performing spaces and shaping organisational culture.

As an Assistant Consultant, you'll be supporting senior colleagues on a variety of workplace strategy and change management projects on both UK projects and global accounts.

### Curious

Your inquisitive personality will help us look for the story behind the data. You'll have an interest in the world of work, and how it is changing. You'll have a desire to keep abreast of industry trends and practices through on the job training, conferences/ events and personal reading/ research.

### Analytical

You'll be confident analysing both quantitative and qualitative data. Drawing on multiple sources, including workshop outputs, interviews, surveys, and space utilisation studies, you'll have the ability to draw out the story behind the data. You'll analyse and synthesise the data into compelling evidence-based strategies and support the development of change engagement material. In this role you'll be a natural problem-solver.

### Flexible

You'll be working on multiple projects concurrently under the leadership of one of our senior colleagues, but you'll be equally comfortable working independently on specific tasks. The role will offer opportunities to combine desk-based analysis with face to face engagement with our clients. You'll have the ability to work from a range of locations, including our London office, client offices (nationally and internationally), and other remote locations including home-working.

### Enthusiastic

You'll be excited and care about the work we do, and the value that we bring for our clients and their employees. As a fast-growing business, you will be given the opportunity to work across multiple clients and service lines, developing skills and knowledge in both workplace strategy and change management.

### Specific Requirements

No previous experience of workplace is required but candidates should have an interest in how people work and the role that the workplace plays in supporting this. You should be able to demonstrate relevant experience in data collection, analysis and playback. You will need:

- To be an advanced user of Microsoft Word, Excel and PowerPoint.
- Previous experience using Power BI (or other reporting tools) is desirable but not essential.
- Excellent verbal and written communication skills.

Please send your CV to: [info@henigancg.com](mailto:info@henigancg.com)

